



CAPABILITY STATEMENT

Core Competencies

AI'ssist Book Pros launched as a service of Sho-Biz Intelligence Collectives LLC, focuses on local small businesses using tax, data analysis, and AI tools. We operate with strong values: Innovation, Clarity, Integrity, Empowerment, and Data-Driven Decision Making. Namely, our services include:

- AI-Powered Dashboard Creation
- Spreadsheet Automation
- Financial Statement Preparation
- Accounting Software Setup
- Receipt Digitization/Data Reconciliation
- Data Management Coaching

Expertise & Readiness

AI'ssist Book Pros is an emerging brand, and our foundation is backed by over seven years of tax preparation, data analysis, and business advisory experience through the founder's professional certifications (IRS, NYS, NYC), educational background (MBA/MSc in Data Analysis), and heuristic work experience including prior work at (but not limited to) the following organizations:

- Center for Family Life, a Brooklyn local nonprofit serving 5,000+ taxpayers annually through the IRS VITA program, where I provide certified tax preparation and data analysis of community demographic and financial trends.
- Eladia's Kids under the leadership of its founder, Eladia Causil-Rodriguez - a respected Brooklyn entrepreneur and current board member of the Brooklyn Chamber of Commerce.
- Pearson VUE which operates within ISO 9001 (Quality Management) and ISO 27001 (Information Security) certified systems.

Differentiator

- Hybrid model: AI + human guidance
- Affordable, accessible insights for small businesses
- Local focus with world-class competency
- Scalable model transitioning from high-touch services to technology-enabled solutions

Company Data + Founder Qualifications

- PTIN by IRS: P03339480
- NYTPRIN by NYS: 13245472
- NAICS: 541219, 541690, 541611, 518210, 541213, 611420
- NYC PASSPort Enrolled Vendor
- Cornell University Women's Entrepreneurship Certificate

Point of Contact

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